

1. Applicant Name:

ROOFING CONTRACTORS <u>QUESTIONNAIRE</u>

Website Address:

ALL QUESTIONS MUST BE ANSWERED

	Address:		
	Years in business under the applicant name: Are you an NRCA (National Roofing Contractors Association) member? Percentage of Roofing Operations receipts to total Receipts	Yes	No %
2.	Contractor's license number: States in which you do business: Have you ever worked in, or do you anticipate working in New York State? Have you ever worked in, or do you anticipate working in any of the 5 boroughs of New York City? Have you ever worked in, or do you anticipate working in Colorado?	Yes Yes Yes	No No No
3.	List all other business names & licenses applicant has used in the past 10 years:		
	Describe the operations:		
4.	Does applicant currently own or operate any other business?	Yes	No
	If yes, please provide the name of the business and percentage of ownership:		
	Describe the operations:		
5.	Percentage of current operations: General Contractor % Subcontractor % Construction M	lgr:	%

Gross Receipts

Payroll

7. Roofing Operations

6. Exposure Data

Projections for the upcoming year Estimate for the year just completed

Actual for the first prior year Actual for the second prior year Actual for the third prior year

Building Type	Percentage of Work
Residential	%
Commercial	%
Industrial	%
Other	%

Slope	Percentage of Work
Pitched	%
Low Slope	%
Flat	%
Other	%

Sub Contract Costs

Method	Percentage of Work
Asphalt Shingle	%
Wood/Shake Shingle	%
Slate	%
Tile	%
Metal	%
Polyurethane Foam	%
Hot Tar	%

Method	Percentage of Work
Torch Down	%
Hot Air Welding	%
Modified Bitumen (hot)	%
Modified Bitumen (cold)	%
EPDM (hot)	%
EPDM (cold)	%
Other	%

8. Please list the percentage of your roofing operations work performed in connection with:

rease hist the percentage of your r	oomig operations work p	errorined in connection with.	
New Construction – Residential	%	Re-Roofing	%
New Construction Commercial	%	Roof Repair	%

9.	Will your upcoming work involve new construction on condominiums?	Yes	No
	If yes, what is the percentage of total roofing operations?		%
	Will your upcoming work involve repair or remodel work on condominiums?	Yes	No
	Will your upcoming work involve new construction on tract home developments?	Yes	No
	If yes please advise the maximum number of homes in the entire tract development?		
	Will your upcoming work involve new construction on townhouses?	Yes	No
	Will your upcoming work involve repair or remodel work on townhouses?	Yes	No
	Will you do work for a stalled, abandoned or otherwise interrupted construction project?	Yes	No
	Have you ever worked on the conversion of apartments to condominiums?	Yes	No
10	Do you perform roof tear off operations?	Yes	No
	Do you subcontract roof tear off operations to others?	Yes	No

- 11. Please describe your weather detection procedures
- 12. Do you have a procedure for limiting the amount of roof to be opened at a time? Yes Please describe the procedure utilized

Are there circumstances under which will you leave an unattended and "open roof" for a period Yes No of more than two hours?

If yes, please describe the circumstances

Please describe your "open roof" protection procedures

13. Heat Application Work

Heat Application Work			
Do you perform any Heat Application Roofing operations, including but not limited to Hot Tar,	Yes	No	
Torch Down, Hot Air Welding or use any equipment that has an open flame or produces			
heat or sparks?			
Do you perform any work utilizing the spraying of flammable liquids?	Yes	No	
Are your employees NRCA Torch Application certified?	Yes	No	

No

What is the minimum length of time, in hours, that you remain on a heat application job site after the cessation of the application for any reason?

Please describe your Heat Application fire safety inspection procedures

14. Do you use Subcontractor Percentage of Work subcontractor Does the type of subcontractor	ontracte		the following:				Yes	No %
Residential Roofing	Yes	No	Framing	Yes	No	Siding	Yes	No
Commercial Roofing	Yes	No	Plumbing	Yes	No	Welding	Yes	No
Torch Down Application	Yes	No	Sheet Metal	Yes	No	Heating/AC	Yes	No
Hot Tar Application	Yes	No	Gutters	Yes	No	Demolition	Yes	No
Window Installation	Yes	No	Debris Removal	Yes	No			
Do you utilize a standard	subcon	tractor inde	mnification agreement	t that has	s been app	proved by counsel?	Yes	No
Do you obtain a standard If yes, please attac				rs on all	jobs?		Yes	No
Do you collect Certificate subcontractors?				ed cover	age for yo	ou from all	Yes	No
Do you allow subcontract	tors to b	egin work	prior to the collection	of Certif	icates of	Insurance?	Yes	No
Do you have a procedure	for revi	ewing and	maintaining Certificate	es of Ins	urance?		Yes	No
15. Describe your three larges Project Name/Description 1 2 3		t over the p	ast five years			Construction/J	ob Valu	ie
16. Equipment Do you use cranes?							Yes	No
Is this equipment rented?							Yes	No
Is equipment rented with	onerato	r?					Yes	No
Do you own or use scaffo		1 4					Yes	No
Do you own or use seame	ranng.						103	110
17. What is the maximum hei	ght at w	hich you w	ork?					feet
18. Have there been any clain							Yes	No
Are there any claims or le							Yes	No
After inquiry do you have any person or property the against any person or enti	at might ty ident	reasonably	be expected to give a application?	rise to ar			Yes	No
Have you been accused of							Yes	No
Have you been accused o Please explain any yes an				?			Yes	No

DEFINITIONS:

GENERAL CONTRACTOR – A contractor, who exercises primary control of the job site, typically subcontracts a significant portion of the work, and/or is named in the construction documents as the general contractor of record.

OPEN ROOF – Any roof or section of roof where the outermost layers of protective covering have been removed leaving exposed the underlying material structure, structure interior or its contents.

TORCH APPLIED ROOFING (MODIFIED BITUMEN) – This process which is also called torch welding, involves a modified bitumen installed on a roofing deck by means of a torch. A membrane is laid on the roof, heated by a torch and allowed to cool so that the material solidifies in place. The asphalt component in the membrane serves as an adhesive between the surface material and roof substrate.

MODIFIED BITUMEN – Also called "modbit" membranes consist of an asphalt and polymer blend which allow the asphalt to take on characteristics of the polymer.

HOT AIR WELDING – Hot Air Welding is a system utilizing a heating source (either electric or propane flame) attached to a hose, which blows hot air onto the membrane.

TRACT HOUSING – Developments where the houses are similar in price, physical characteristics, lot size and square footage; numerous houses of similar or complementary design constructed on a given expense of land, by a single builder.

<u>WARRANTY</u>: The purpose of this Roofing Contractors Questionnaire is to assist in the underwriting process. Information contained herein is specifically relied upon in determination of the applicant's insurability. Material misstatements or errors made on this form may provide a basis for the company's rescission of the policy at any time during the term of the policy, with the return of unearned premium. The undersigned, therefore, warrants that the information contained herein (consisting of 3 pages) is true an accurate to the best of his knowledge, information and belief. The Supplemental Questionnaire shall be the basis of any insurance policy that may be issued.

Signature of Applicant:*					
Name & Title:	Date:				

^{*}Must be owner, executive officer or partner of the company